



### **Wardrobe/Stitcher (\$400 per week/housing included):**

The Wardrobe/Stitcher is responsible for working with the Costume Shop Manager and Stage Manager on the wardrobe run crew for each production. Assisting with quick changes, presets, repairs, laundry, under the supervision of the Costume Shop Manager and Stage Manager.

#### **Principal Duties and Responsibilities:**

- Assisting with quick changes, presets, strike of costumes before/during/after each production.
- Making repairs before, during, and after each show.
- Laundering and dry cleaning for each performance. Including any ironing, steaming, starching, hanging, folding, of items.
- Ability to follow a run sheet.
- Working as a stitcher in the Costume shop when Wardrobe duties are completed, or if extra help is needed.
- Assisting with the Strike of each production.
- Ability to work with a group.
- Maintaining the organization and storage of costumes/accessories.
- Maintaining a clean and safe workspace.
- Report any problems with deadlines, materials, or equipment to Shop Manager or Artistic Director.
- Follow procedures and policies of Wagon Wheel Center for the Arts.
- **Any other tasks as requested by the Costume shop Manager, Stage Manager, or TD.**

#### **Skills:**

- Demonstrated experience in machine and hand sewing techniques.
- Able to follow precise directions in a timely manner.
- Ability to problem solve and work well under pressure.
- Ability to be self-sufficient and self-motivated.
- Ability to prioritize and have good time management.
- Show an ability to learn and grow within the working environment, all while maintaining a healthy positive attitude